



**ADMINISTRATION CENTRE**  
**The Old Magazine, 8 & 9 Northern Galleries,**  
**Fort Fareham Business Park, Newgate Lane,**  
**Fareham, Hampshire PO14 1AH**

**T 01329 284562 F 01329 284565 M 07886 625991**



www.cityandguilds7303.co.uk - www.first-aid-trainer.co.uk - www.first-aid-at-work-courses.co.uk  
 www.conflict-management-courses.co.uk - www.conflict-management-training.co.uk - www.confined-space-courses.co.uk  
 www.security-guards-courses.co.uk - www.cityandguilds1903.co.uk - www.risk-assessment-courses.co.uk - www.manual-handling-courses.co.uk  
 www.cityandguilds1900.co.uk - www.specialistsafetytraining.com - www.protective-security.com

## Course(s) Application Form

Please complete and post to the above address with your payment. **Please make all cheques payable to State of The Art Training**

Full Name: ..... Job Title: .....

Employer: ..... Use as contact address

Employer's Address: .....

Home Address: .....

Contact Telephone Number (Home): ..... (Work): .....

Mobile: ..... Email: .....

Gender: ..... Age: ..... Date of Birth: .....

Registered Disabled: Yes  No  Any Special Requirements please advise in writing

If "Yes", please provide more details.....

Is English your first language? Yes  No

Which of the following do you consider yourself to be: Chinese  Pakistani  White  Black  Black African

Black Caribbean  Asian  Indian  Bangladeshi  Other  Prefer not to say

Did you find our information on the Internet? Yes  No  Search Engine used:.....

I wish to register for the following Course/Courses in Derby:

<input checked="" type="checkbox"/>	Course	No. of course days	Course cost (VAT incl.)	Course date Preferred (page 2)
<input type="checkbox"/>	City & Guilds 1900 Door Supervisor Level 2	4	£199.75	
<input type="checkbox"/>	City & Guilds 1902 Security Guard Level 2	4	£199.75	
<input type="checkbox"/>	Confined Space Awareness Course	½	£57.58	
<input type="checkbox"/>	Confined Space Entry Course	1	£116.33	
<input type="checkbox"/>	Confined Space Supervisor Course	1	£233.83	
<input type="checkbox"/>	CIEH Principles of Risk Assessment Level 3	1 + Post-course Assignment	£176.25	
<input type="checkbox"/>	CIEH Conflict Resolution & Personal Safety Level 2	1	£100.00	enquire for dates
<input type="checkbox"/>	CIEH Hygiene in Health and Social Care Level 2	½	£70.00	enquire for dates
<input type="checkbox"/>	CIEH Health and Safety in the Work Place Level 2	1	£100.00	
<input type="checkbox"/>	CIEH Principles of Manual Handling Level 1	½	£120.00	

Please make all cheques payable to 'State of The Art Training' Amount Enclosed: £ .....

Signature: ..... Date .....



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**Course Dates 2008:**

Confined Space Awareness	Confined Space Entry	Confined Space Supervisor	C&G 1900 Door Supervisor	C&G 1902 Security Guard	CIEH Principles of Risk Assessment	CIEH Health & Safety in the Work Place	CIEH Principles of Manual Handling
07 April 2008	07 April 2008	07 April 2008	19-20 & 26-27 January	19-20 & 26-27 January	05 February 2008	05 February 2008	07 April 2008
14 April 2008	14 April 2008	14 April 2008	16-17 & 23-24 February	16-17 & 23-24 February	04 March 2008	04 March 2008	14 April 2008
21 April 2008	21 April 2008	21 April 2008	15-16 & 29-30 March	15-16 & 29-30 March	01 April 2008	01 April 2008	21 April 2008
28 April 2008	28 April 2008	28 April 2008	19-20 & 26-27 April	19-20 & 26-27 April	06 May 2008	06 May 2008	28 April 2008
12 May 2008	12 May 2008	12 May 2008	17-18 & 24-25 May	17-18 & 24-25 May	03 June 2008	03 June 2008	12 May 2008
19 May 2008	19 May 2008	19 May 2008	14-15 & 21-22 June	14-15 & 21-22 June	01 July 2008	01 July 2008	19 May 2008
02 June 2008	02 June 2008	02 June 2008			05 August 2008	05 August 2008	02 June 2008
09 June 2008	09 June 2008	09 June 2008			02 September 2008	02 September 2008	09 June 2008
16 June 2008	16 June 2008	16 June 2008			07 October 2008	07 October 2008	16 June 2008
23 June 2008	23 June 2008	23 June 2008			04 November 2008	04 November 2008	23 June 2008
30 June 2008	30 June 2008	30 June 2008			02 December 2008	02 December 2008	30 June 2008

**Course Management Centre - for all correspondence:** The Old Magazine, 8 & 9 Northern Galleries, Fort Fareham Business Park, Newgate Lane, Hampshire PO14 1AH.

**Course Location:** Derby - Brian Clough Business Centre, Unit 9, 200-222 Cotton Lane, Derby, DE24 8GJ.

**Data Protection Declaration:** Data relevant to your personal details will be stored in a secure environment at State of The Art Training. Personal information shall not be used or disclosed for purposes other than those described above, except with the consent of you or as required by law. Your information will be retained for seven years for the purposes of financial auditing. Upon request you may be given all information held within our centre regarding yourself. You may challenge the accuracy and completeness of information held and have it amended as appropriate. The provision of information to State of The Art Training means that you have given explicit permission to process that information under the provisions of the Data Protection Act 1998.

**Please make all cheques payable to 'State of The Art Training'.** Payment by credit card will be accepted however a 3% handling charge will be added.

**Cancellation Terms:** Cancellation must be notified in writing to the Administration Centre, not later than 14 days before start of the course. Failure to do so will result in forfeiture of 20% of the course fee.

*State of The Art Training Ltd and agents reserve the right to alter details without prior notification.*