



State of The Art Training Limited
 The Old Magazine, 8 & 9 Northern Galleries,
 Fort Fareham Business Park, Newgate Lane,
 Fareham, Hampshire PO14 1AH
 www.first-aid-at-work-courses.co.uk
 www.manual-handling-courses.co.uk
 www.risk-assessment-courses.co.uk
 T: 0845 310 5364 F: 01329 284565

Course(s) Application Form

Please complete and post to the above address with your payment.

Full Name: Job Title:

Home Address:

Employer & Address (if applicable):.....

.....

Contact Telephone Numbers (Home):..... (Work):

Email:

Mobile:..... Gender:..... Date of Birth:

Registered Disabled: Yes No Any Special Requirements please advise in writing

If "Yes", please provide more details

Is English your first language? Yes No

Which of the following do you consider yourself to be: Chinese Pakistani White Black

Black African Black Caribbean Asian Indian Bangladeshi Other Prefer not to say

Did you find our information on the Internet? Yes No Search Engine used:.....

<input checked="" type="checkbox"/>	<i>Course</i>	<i>No. of course days</i>	<i>Course cost (20% VAT included)</i>	<i>Course date Preferred (see web sites)</i>
<input type="checkbox"/>	HSE First Aid at Work (FAW) Certificate	3	£180.00	
<input type="checkbox"/>	HSE First Aid at Work Refresher / Requalifier (FAWR) Certificate	2	£132.00	
<input type="checkbox"/>	HSE Emergency First Aid at Work (EFAW) Certificate	1	£84.00	
<input type="checkbox"/>	HSE First Aid Basic Skills Update / Annual Refresher Certificate	1/2	£66.00	
<input type="checkbox"/>	CIEH Principles of Risk Assessment Level 3	1 + Post-course Assignment	<i>poa</i>	
<input type="checkbox"/>	CIEH Principles of Manual Handling Level 1	1/2	<i>poa</i>	

Please make all cheques payable to 'State of The Art Training Ltd'. Payment by credit card will be accepted however a 3.25% handling charge will be added, (£3 for debit cards).

Cancellation Terms: Cancellation must be notified in writing to the Administration Centre, not later than 14 days before start of the course. Failure to do so will result in forfeiture of 50% of the course fee.

I wish to pay by:

Cash Cheque Credit Card Bank Transfer Purchase Order

Amount Enclosed: £

Signature:..... Date

Course Joining Instructions

Course Venue: Unit 9, Brian Clough Business Centre, 200-220 Cotton Lane, Derby DE24 8GJ

On entering the main gate turn immediately left and go almost all the way to the end and park in a non-allocated bay. Unit 9 is on your right hand side as you approach.

Timings: Delegates are to sign in at Unit 9, Brian Clough Business Centre, by 0800hrs on 1st day of the course.

Stationery: Please bring your own note pads, pencils/pens.



Course Management Centre - for all correspondence: The Old Magazine, 8 & 9 Northern Galleries, Fort Fareham Business Park, Newgate Lane, Hampshire PO14 1AH.

Data Protection Declaration: Data relevant to your personal details will be stored in a secure environment at State of The Art Training Ltd and HippoZone Ltd. Personal information shall not be used or disclosed for purposes other than those described above, except with the consent of you or as required by law. Your information will be retained for seven years for the purposes of financial auditing. Upon request you may be given all information held within our centre regarding yourself. You may challenge the accuracy and completeness of information held and have it amended as appropriate. The provision of information to State of The Art Training means that you have given explicit permission to process that information under the provisions of the Data Protection Act 1998.